

Quassapaug Sailing Center Sailing Program Disciplinary Procedure

Quassapaug Sailing Center (QSC) is committed to the idea that each student should have an enjoyable experience at the sailing center and the misbehavior of one student, or a group of students, should not be allowed to impact negatively on the experience of others. Parents and students should be aware of the following disciplinary procedure.

First Offense: Students failing to adhere to program rules, or exhibiting behavior clearly intended to annoy or endanger other students, will be verbally warned, by their instructor. The student will be informed that subsequent misbehavior will result in further discipline.

Second Offense: If a student's behavior remains unsatisfactory after the verbal warning, the student will be asked to take an age appropriate time out by sitting with the sailing manager. When the manager deems the student is ready to participate properly, the manager will direct the student to return to his/her group. Upon student pick up, at the end of the day, the sailing manager will inform the parent/guardian of the student's behavior and advise him/her of the possible need for picking the child up from the center if there is any further misconduct.

Third Offense: Any further inappropriate behavior will result in dismissal for the day. The manager will call the parent/guardian to pick up the student within the hour. The student will remain with the manager until the parent/guardian arrives. Upon pickup, the manager will inform the parent why the student is being dismissed for the day and that the student may return to the program when they are ready to respect the rules. The parent will be reminded that continuous misbehavior may result in the loss of the privilege to participate in the program.

Fourth Offense: If a student is continuously misbehaving, they may be asked to leave the program and not return. Before a student is asked to leave, a conference with the manager or the sailing instruction chairperson and the student's parents/guardian will be provided so that every opportunity would be given for the student to remain in the program. Decisions to suspend a student will be made by the sailing instruction chairperson and the Director of the Board.

[NOTE: EVERY EFFORT IS MADE BY QSC TO SEE THAT EACH CHILD IS SUCCESSFUL IN THE SAILING PROGRAM. ANY STEPS OUTLINED ABOVE MAY BE SKIPPED OR REPEATED AT THE DISCRETION OF QSC SAILING MANAGER. STUDENTS DISMISSED FROM THE PROGRAM FOR DISCIPLINARY REASONS WILL NOT RECEIVE A REFUND OF ANY FEES PAID.]

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It should be understood that this procedure is intended to provide a reasonable and consistent method for dealing with the type of behavior that can be disruptive to the sailing center, but is not so egregious as to warrant immediate dismissal from the sailing program. This procedure, in no way precludes immediate dismissal from the sailing program for more serious disciplinary problems or violations of sailing center policy.

A serious disciplinary problem is defined as one in which the sailing center staff determines that a child is engaging in inappropriate behavior that includes, but is not limited to the following: actions which put the student, other students, or sailing center staff member's safety in jeopardy; inflicting physical or emotional harm on self or others, vandalism or destruction of sailing center property; theft of sailing center property or the property of another student; consistently disrupting the program; possession of alcohol, drugs, or weapons; fighting; sexual harassment; or a fourth offense.

Parent and Student Pledge:

I/we understand the disciplinary procedures described above. I/we understand failure to demonstrate proper conduct during sailing center program may result in early dismissal from the program without any refund of fees paid to attend.

We pledge to abide by all sailing center rules and to exercise good behavior and proper respect for others.

STUDENT SIGNATURE _____

PARENT/GUARDIAN SIGNATURE _____

DATE _____

SESSION _____