



Quassapaug Sailing Center

Kayaking Instructor Job Description 2025

Mission

At Camp Sails & Trails, our overall goal is to create an enriching and memorable experience for our campers. We strive to foster an environment that prioritizes safety, fun, and success. Our camp programs are designed to promote personal growth, skill development, and a love for sailing and nature exploration.

Overview

As a Kayaking Instructor, you will be essential in supervising and teaching campers in kayaking. This role is ideal for an adult (18 or older) who is passionate about kayaking and committed to providing a safe, educational, and enjoyable experience for campers of different ages and skill levels. Your position may be the first introduction campers have to the Center, thus requiring a friendly, courteous, and knowledgeable demeanor.

Responsible to: Head Instructor/Camp Director

Qualifications

- Passion for kayaking, the environment, and working with kids.
- Positive, enthusiastic, and adaptable attitude.
- Hold an American Canoe Association Instructor Paddling Certification (or equivalent)
- Hold a current Red Cross CPR/AED/First Aid certification.
- Hold a current State Safe Boating & Personal Watercraft Certificate (NASBLA approved)
- Strong swimming skills and knowledge of water safety.
- Excellent communication and leadership skills.
- Problem-solving abilities and adaptability to changing conditions.
- Prior experience in kayaking instruction is beneficial.

Dates of Employment

Pre-season Staff Meeting: TBD

Training & Setup Period: June 16 - June 20

Camp Start Date: June 23

Work Hours: Monday to Friday, 8:30am – 4:30pm

Family Day: August 9

Camp End Date: August 15

Cleanup: August 18 - 20

Responsibilities & Expectations

- Ability to instruct safety, boat handling, and kayaking theory to a diverse group of students.
- Develop and follow comprehensive lesson plans that encompass dry land training, on-the-water drills, and activities for various weather conditions.
- Adapt teaching methods to individual student needs.

- Responsible for notifying students about schedule changes, weather postponements, and make-up sessions. Must keep accurate records of attendance, incidents, and boat damage.
- Assist in the maintenance, care and cleaning of the docks, boats, and grounds before and after classes.
- Have thorough knowledge of and respect for the Center's rules, regulations, and the Risk Management Plan. Must enforce and follow these rules within the Center and lake.
- Proactively engage in and take charge of assigned duties and activities.
- Maintain vigilant supervision of campers, particularly during unstructured periods.
- Arrive punctually, prepared, and enthusiastic about contributing to the camp's success.
- Feedback and Growth: Seek and provide feedback for continuous personal and professional development.
- Attend all staff meetings to remain informed and engaged.
- Participate fully in the five days of staff training in June.
- Use all camp equipment correctly and safely.

Note: This job description highlights key responsibilities and may include other duties as needed for the camp's operations.

Application Process

Interested instructors should email resumes to: manager@qsailingcenter.org.

Applicants will be considered on a rolling basis.

Questions can be directed to Henry James, 203-893-8722, henryj@qsailingcenter.org.