



## **Quassapaug Sailing Center**

### **Sailing Instructor Job Description 2025**

#### **Mission**

At Camp Sails & Trails, our overall goal is to create an enriching and memorable experience for our campers. We strive to foster an environment that prioritizes safety, fun, and success. Our camp programs are designed to promote personal growth, skill development, and a love for sailing and nature exploration.

#### **Overview**

As a Sailing Instructor, you will play a vital role in supervising and instructing campers in sailing. This position requires an adult candidate (18 years or older) with a passion for sailing and a commitment to providing a safe, educational, and enjoyable sailing experience for campers of various ages and skill levels. In many cases, you will be the first contact that the student has with the Sailing Center. Therefore, you must be friendly, courteous, and knowledgeable of the rules, regulations, and operations of the Center.

**Responsible to:** Head Instructor/Camp Director

#### **Qualifications**

- Must have a passion for sailing, the environment and working with kids.
- Must have a positive, enthusiastic and flexible attitude.
- Hold a current US Sailing Level 1 Small Boat Instructor certification at a minimum (QSC is hosting a certification course in June 2025).
- Hold a current Red Cross CPR/AED/First Aid certification.
- Hold a current State Safe Boating & Personal Watercraft Certificate (NASBLA approved)
- Motorboat driving experience; ability to operate a motorboat in all weather conditions.
- Must have strong swimming skills and knowledge of water safety.
- Must have excellent communication and leadership abilities.
- Must possess strong problem solving skills and an ability to adapt to changing program needs depending on weather, number of students, number of boats, etc.
- Prior experience in sailing instruction is preferred.

#### **Dates of Employment 2025**

Pre-season Staff Meeting: TBD

Level 1 US Sailing Course: June 13, 14 & 15

Training & Setup Period: June 16 - June 20

Camp Start Date: June 23

Work Hours: Monday to Friday, 8:30am – 4:30pm

Family Day: August 9

Camp End Date: August 15

Cleanup: August 18 - 22

## **Responsibilities & Expectations**

- Must be capable of teaching safety, boat handling, and sailing theory to a diverse group of students including children and adults, across all skill levels from beginners to intermediate sailors in dinghies.
- Develop and follow comprehensive lesson plans that encompass dry land training, on-the-water drills, and activities for inclement weather.
- Display empathy for students, adapting teaching methods to meet individual learning needs and styles.
- Responsible for notifying students about schedule changes, weather postponements, and make-up sessions. Must keep accurate records of attendance, incidents, and boat damage.
- Assist in the maintenance, care and cleaning of the docks, boats, and grounds before and after classes.
- Have thorough knowledge of and respect for the Center's rules, regulations, and the Risk Management Plan. Must enforce and follow these rules within the Center and lake.
- Proactively engage in and take charge of assigned duties and activities.
- Maintain vigilant supervision of campers, particularly during unstructured periods.
- Arrive punctually, prepared, and enthusiastic about contributing to the camp's success.
- Seek and provide feedback for continuous personal and professional development.
- Attend all staff meetings to remain informed and engaged.
- Participate fully in the five days of staff training in June.
- Use all camp equipment correctly and safely.

Note: This job description highlights key responsibilities and may include other duties as needed for the camp's operations.

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## **Application Process**

Interested instructors should email resumes to: [manager@qsailingcenter.org](mailto:manager@qsailingcenter.org).

Applicants will be considered on a rolling basis.

Questions can be directed to Henry James, 203-893-8722, [henryj@qsailingcenter.org](mailto:henryj@qsailingcenter.org).